**2022 Fear Film Fest Brief**

**Required Items:**

* Item: Candle
* Phrase: “When darkness crawls in, even the brightest light falls dim.”
* 3 Production Photos

Important Dates

* October 21st – “Brief” is released, and filmmaking begins
* November 4th – films are due by 5:00 PM
* November 19th, 6:00 PM at the Atlas Theatre – Premiere Event where top films will be shown, and awards announced

Registration

* Please register before submitting your film. Registration can be completed any time between October 21, 2022, and November 4, 2022, at 5:00 PM.
* Registration is available online at **c.planetreg.com/2022FFF**
* The registration link is also available at cysff.net and on our Facebook page
* Please only submit **one registration per team.** If your team members change after you register, you can update that information on the forms when you submit your film.
* Online registration is separate from the forms you need to turn in with your film. It gives us an idea of how many films to expect and helps us plan for the Premiere.

Film Guidelines

* Films must be between **1** and **7** minutes
* All cast and crew for the film must be **18 years or younger** (or currently in high school as of November 4th, 2022). This includes *all* individuals operating equipment, writing the script, editing the film, appearing in the film, etc.
* Films must be completed between **October 21tst** and **November 4th, 2022** (Prep work, writing, etc. can be done before October 21st) If there is any question about when the filming took place, the judges may request the original raw video files or editing files to verify when the filming and editing took place.
* Films must be in the suspense/thriller genre. This could include a wide range of subjects and storylines and doesn’t mean your film can’t include other elements like humor, romance, etc., but just there needs to be some element of suspense.
* No sexual content or excessive gore. If you have any questions about whether something is appropriate, please contact us.
* Limited profanity is allowed, but nothing that would constitute an “R” rating. Please use good judgment and avoid any excessive or unnecessary use of profanity.
* The required item and phrase released on October 21stmust be included at some point during the film to verify that film was not completed in advance.
* The required items may be incorporated in any way as long as they are identifiable. If you have any questions about this, please contact CYSFF via Facebook or at info@cysff.net.
* The phrase must be **spoken** and cannot be included only in a written form. It is ok to have a character in the film speak it or to use it as a voiceover.
* Since **3 production photos** from behind the scenes of your film are required, please remember to take photos while filming. The photos can show any aspect from behind the scenes of the production but try to make your photos as creative and interesting as possible!
* Films may be created using any camera and any editing software.
* Filming and editing must be completed by someone **18 or younger** or who is still in high school. You can borrow the equipment of an adult and get basic instruction on how to operate it from an adult, but the actual work of writing, filming, and editing must be done by eligible students.
* It is not permissible to use any clips of video filmed earlier than October 21, 2022, or filmed by anyone over 18. This includes stock footage.
* Animated films can be submitted, but they must be made within the contest time period and must be made only by individuals 18 and under. It may be possible to use some limited pre-made components without violating the rules, depending on the circumstances. If you have any questions about what would be permissible, please contact CYSFF and the judges can address your specific situation.
* You must also have permission to film and get a signed **“Location Release”** for any places you film other than your own home or a public outdoor area like the street, sidewalk, or park. This means you must obtain and submit a signed location release for places such as businesses (coffee shop, store, restaurant, office, etc.), public buildings (library, school government buildings, etc.), and private residences.
* Try to avoid large or noticeable logos or characters on clothing or in the background of your films. These are generally copyrighted and could prevent your film from being shown in other festivals or settings.
* Any film violating the rules may be disqualified. If you have questions about whether something violates the rules, please ask before submitting your film.

Sound Guidelines

* ***You must have permission to use any music or other sounds contained in your film.*** This means that you can use music that you compose, that is public domain or royalty-free, music that you otherwise have the rights to use (i.e., music that is part of software you own, such as Soundtrack Pro), or music you have obtained permission to use. This also applies to sound effects. *This is not just a CYSFF rule, it is an issue of copyright law.*
* Use the **“Film Sound Track Release Form”** if you obtain permission to use someone else’s music. Music composers do not have to be 18 or under. If you want to use commercially published music, you will most likely need to obtain the licensing rights to use the recording through a service like ASCAP or BMI. If you use public domain or royalty-free music, you don’t need to use a release form, but you need to credit the source of the music.
* Some free music resources include incompetech.com, www.mobygratis.com, freestockmusic.com, pacdv.com, freemusicarchive.org, and freeplaymusic.com. Even if music is royalty-free, *make sure you give proper credit* in the credits of your film for the music and *follow any instructions for giving attribution from the source*. If you have any questions about whether you can use music or about getting permission to use music, contact us in advance.
* Some participants choose to use music from YouTube in their films. If you do so, make sure that the music is clearly designated as royalty-free/ public domain or that you have received permission to use the music. Make sure you give proper credit to the composer/ artist, following any instructions for giving attribution from the source in your film’s credits. You must also include the URL and any other information needed to clearly identify the source in your submission paperwork.
* Any film violating the sound rules may also be disqualified. Films may also be disqualified if the judges are unable to verify that you have permission to use the sound/music in your film or that it is royalty free/ public domain, so make sure you include the required information. If you have questions about whether something violates the rules, please ask before submitting your film.

Submission Guidelines

* Films must be submitted in either Quicktime (.mov) or .mp4 format.
* Film files must be **2GB** or less in size. This may require that you compress or convert your file, so please plan ahead. Files above this size cannot be appropriately transferred and will be rejected.
* Film files must be **playable** at the time they are submitted. Please verify that your file is properly formatted and error-free before it is submitted.
* Films may be submitted in person **Friday, November 4th, 2022, 4:00-5:00 PM** in the Willow Room at the Laramie County Library (1st floor).
* Films submitted in person can be on a USB drive or DVD. If submitted on a USB drive in person, we will transfer your files to a computer and return your USB drive at that time.
* **\*\*Please label all electronic files with both the name of the film (abbreviations are ok) and a name of a team representative so that we can track your entry. This includes the film file itself, any forms submitted electronically, and your production photos.\*\***
* If you are unable to submit your film in person, it may be submitted online. All required forms/ photos must be submitted online along with the film. If submitting a film online, please allow for sufficient time to upload files before the deadline.
* **Films can be submitted online** by sending it by email or via Dropbox, Google Drive, etc. to **info@cysff.net****.** You may use any file storage/sharing services, as long as files are sent to /shared with info@cysff.com and we can access them. If you submit files online, you are responsible for ensuring they are uploaded and shared correctly so that CYSFF can view and download the files.
* We recommend uploading/ sharing your files with sufficient time before the deadline to confirm with CYSFF that we have received the file. It is your responsibility to verify that all required documents, information, and files are included and accessible. Contact us via Facebook message or email before the deadline if you have any questions about or problems with submitting your film online.
* ***All appropriate forms/ items must be submitted along with your film for your entry to be accepted*.** Forms are distributed at the brief release and are available on our website at cysff.net under the “Documents” tab.
* ***All required forms and production photos along with a playable film file of 2 GB or less must be submitted by 5:00 PM on November 4th, 2022. A checklist is attached to make sure you include all required information. Please plan ahead to allow adequate time for formatting and/or transferring files and to address any technical problems. Late or incomplete submissions will be disqualified.***

Premiere and Awards Event

* The 2022 Fear Film Fest Premiere and Awards Event will be held Saturday, November 19h, 2022, at 6:00 PM at the Atlas Theater, doors open at 5:30 PM, limited refreshments will be provided.
* The top films will be shown on the big screen and prizes and awards will be presented!
* The event is open to the public and we encourage you to invite your friends and family!
* Please dress nicely (or wear something spooky!) for the event!
* Admission to the awards event is free for everyone involved in making a submitted film and $10 for friends/ family.
* *To be eligible for prizes and trophies****, please make sure that at least one representative from your film can attend****. If you are nominated for an award and a representative from your film is not able to attend the event, please make arrangements with us* ***in advance*** *or else prizes and trophies may be forfeited*.

**Contact Information**

**Email:** **info@CYSFF.net**

**Facebook: facebook.com/CYSFF**

**Website: CYSFF.net**